

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

Certified public accountants (CPA) and other consultants who wish to provide audit, accounting and other examination related services for the examination of insurance companies licensed by the Department of Commerce and Consumer Affairs, Insurance Division, are invited to submit a letter of interest, resume, and professional fee schedule to the Insurance Commissioner.

Work scheduled to begin during the fiscal year 2015-2016 includes statutory examinations of insurance companies in accordance with Chapter 431, Hawaii Revised Statutes and the National Association of Insurance Commissioners (“NAIC”) guidelines.

Other projects and services may be needed to assist the Insurance Commissioner to carry out his duties relating to insurance companies. Contracts will be considered as the need arises.

Must meet various minimum specifications including, but not limited to the following:

- Proven experience in examination of insurance companies.
- Proven experience in conducting examinations in accordance with the NAIC Financial Condition Examiners Handbook.
- Proficiency with statutory accounting principles and generally accepted accounting principles as they may apply to insurance companies.
- Staff members capable of performing legal, appraisal or actuarial services or access to consultants who can provide such services.
- CPAs and/or Certified Financial Examiners (CFEs) on staff.

Those that are interested in being considered to provide services to the Insurance Division and who meet the minimum specifications should submit a letter of interest together with a resume and professional fee schedule to the Chief Examiner, Insurance Division, Department of Commerce & Consumer Affairs, 335 Merchant Street, Room 213, Honolulu, HI 96813.

Your letter of interest and resume must be received by the Chief Examiner no later than 4:30 p.m., September 2, 2015 (no facsimiles or e-mails will be considered).

Letters of interest, resumes, and professional fee schedules received after this deadline date (“late submittal”) will be considered, as follows:

A “Late Submittal” received between:
September 3, 2015 – September 17, 2015

Will be considered starting:
September 18, 2015